

Scio Memorial Library

Minutes

May 11<sup>th</sup>, 2023

The concerns of a library board of trustees are:  
\*Finance \*Policy \*Planning \*Personnel \*Advocacy

Present: Deb Root  
Carol Bush  
Carole Wells  
Linda Clayson  
Carolyn Miller

Raeanne Smith  
Belinda Thompson

Absent: Donna Emrick (excused)

**Preliminaries:**

The meeting was called to order at 11:00 a.m. and the pledge of allegiance recited. The minutes of the previous meeting were unanimously approved upon motion by Carole, seconded by Carol. No correspondence was reported. The treasurer's reports were reviewed and the billing discussed. Carol moved their acceptance, which was seconded by Carolyn, with all in favor. The bill schedule was approved upon motion by Linda, seconded by Carolyn, with all in favor.

**Director's Report:**

Midweek music events are confirmed for July 12<sup>th</sup> and August 16<sup>th</sup> with DJ's. The report was accepted upon appropriate motion with all in favor.

**Grants:**

The Pilcrow grant has been received and the books selected. Our portion of the match (\$400.00) has been sent. We will receive back \$1,200.00 in books. The Foundation for Southern Tier Libraries Grant was awarded in the amount of \$1,450.00. The ARC grant from STLS was received in the amount of \$1,746.36. The solar eclipse (glasses) grant will be celebrated in April of 2024.

**Mileage Reimbursement Clarification:**

Going forward, payment for approved conferences, STLS training and the like will include the time spent in transit at the salary rate plus appropriate mileage. The motion was made by Deb, seconded by Carolyn with all in favor.

**Austin/Doyle Security Attempted Cancellation:**

As we have proof of delivery of our intention to cancel their contract, and have received no response, by general consent we will honor no future bills.

**Financial Decision:**

Upon motion by Carole, seconded by Carol, effective as soon as possible, we will engage Glenn Smith to assume responsibility for our bill-paying and accounting and X X to cover payroll and necessary withholding and required filings. All were in favor.

**Future Meetings:**

The next board meeting will be held on Thursday, June 8<sup>th</sup> at 11:00 a.m.

There being no further business, the meeting was adjourned at 12:16 p.m.

Respectfully submitted,

Carolyn Miller, Secretary