

Directors Report January 11,2024

- 1) Monthly Stats December: Circulation 202, Items added 35, Discards: 0
- 2) December was a fun month with programs. Patrons really enjoyed the photography and the holiday creation projects.
- 3) The photography area has been used 5 times by patron reservations in December.
- 4) Garbage Service: I would like to ask MJ Kelley if we can pay yearly for garbage services.
- 5) Cost of printing per check from Glenn is: no set price per check. However, it cost .14 per check and Glenn charges us \$60.00 per hour charged on the quarter hour.
- 6) We do not have a memorial policy in place, only a donation policy. We talked about levels: See attached flyer this is just an idea to start us off.
- 7) December has been a great month for cleaning out the shed. I am down to one tote and one file cabinet left of items to go though. All the books and random items have been sorted.
- 8) I was able to clean out the second bathroom and organize its contents.
- 9) The accordion room with the crafting supplies has been sorted and organized as well.
- 10) I spoke to an electrician about an estimate for the gazebo area. I am waiting to hear back.
- 11) I spoke to a local woodworker for two quotes: One to build shelving and enclose the accordion room this quote came in at \$2,785.00.
- 12) The 2nd quote is for custom shelves and drawers 16 foot long made of oak for the history area. This quote is \$7,895.00.
- 13) I have started to gather some of our annual report numbers: these numbers may fluctuate a little.

	2023	2022
Patrons:	4040	1282
Programs:	159	65
Participants:	1,716	565
Computer use:	88	48
Reference questions:	423	143
Unsponsored programs:	30	26
Unsponsored count:	449	316
Circulation	2409	1650
New books purchased	287	
New DVDs purchased	10	

Books that were purchased were broken down into:

Easy: 84 Juv: 51 YA: 29 Adult 60 Large Print: 10 Nonfiction: 46 Audio: 3 Give away Box: 1