

Directors Report February 2024

- 1) Monthly Stats December: Circulation ?, Items added ?, Discards: 0
- 2) I have been working with Glenn to finish the annual report. I will need the board's approval to submit the report when finished. The report is due 2/28/24.
- 3) Julie and I have been working on creating multiple programs throughout the next several months.
- 4) Our first book order is ready for check out.
- 5) We started a patron recommendation form so we can increase our social media feed.
- 6) I submitted our first grant of the year to the Arts Council of Wyoming County for 4 art programs and a musician for an event.
- 7) During my time off with covid I was able to set up files for the rest of year and for board reports, blanket files for reports. I updated the website and checked our internet traffic.
- 8) We have been having some issues posting on social media, with a few changes we have been able to get through these things. We created over 20 +events, and they did not post. We have worked on getting them all figured out however this has been a lot of work and very time-consuming.
- 9) Julie has also been going through the classic books on our shelves to check the value of the items.
- 10) This month's reports from STLS did not come through. I am working with STLS to fix this. They believe the problems they have had with a server are what has caused the issue. I have also reached out to them about email issues. The servers are kicking back emails.
- 11) We received our funding from the 2023 year for the Allegany Youth Bureau. In the amount of \$1,076.00. These are funds used for summer programs, so I have purchased this year's upcoming supplies and am currently working on planning programs for this summer.
- 12) I created the book marker for your approval and worked on updating the donation flyers as well.
- 13) Star Quest: a challenge/ program going on this summer with STLS to travel to some/all of the STLS Libraries. July 1 through September 30th.
- 14) Allegany County Directors Association: Hike for the summer flyer
- 15) Genesee Library partnership grant from 2023 Arts Council of Wyoming County was granted additional funding for December of 2023. They were given \$250.00 additional funds since it was a shared grant is giving the Scio Memorial Library a check for \$125.00 to help with costs that we paid.