

**Scio Memorial Library**  
**Balance Sheet**  
As of February 29, 2024

	Feb 29, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>10000 · Community Bank Ckg-374025</b>	
10010 · Scio Memorial Library Ckg	1,543.60
10025 · Grants	1,076.00
10100 · Scio Alumni Association Reserve	683.92
10150 · Scio Library Capital Rev Fund	20,000.00
10250 · Scio Library Reserve Fund	12,956.30
10900 · Scio Library Appropriated Fund	10,347.00
<b>Total 10000 · Community Bank Ckg-374025</b>	46,606.82
<b>Total Checking/Savings</b>	46,606.82
<b>Total Current Assets</b>	46,606.82
<b>TOTAL ASSETS</b>	<b>46,606.82</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	255.00
<b>Total Accounts Payable</b>	255.00
<b>Credit Cards</b>	
23005 · AMEX Amazon Bus Card-5-01001	981.23
<b>Total Credit Cards</b>	981.23
<b>Total Current Liabilities</b>	1,236.23
<b>Total Liabilities</b>	1,236.23
<b>Equity</b>	
30000 · Opening Balance Equity	49,377.71
32000 · Unrestricted Net Assets	6,770.71
Net Income	-10,777.83
<b>Total Equity</b>	45,370.59
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>46,606.82</b>

**Scio Memorial Library**  
**Profit & Loss Budget vs. Actual**  
 January through February 2024

	Jan - Feb 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>11 · OPERATING FUNDS</b>				
<b>11.14 · TOTAL GIFTS &amp; ENDOWMENTS</b>				
11.14.1 · Annual Gifts	335.00	80.00	255.00	418.8%
11.14.2 · Memorials	0.00	205.00	-205.00	0.0%
<b>Total 11.14 · TOTAL GIFTS &amp; ENDOWMENTS</b>	335.00	285.00	50.00	117.5%
<b>11.15 · TOTAL FUND RAISING</b>	0.00	200.00	-200.00	0.0%
<b>11.17 · TOTAL LIBRARY CHARGES</b>				
11.17.1 · Copies	80.00	0.00	80.00	100.0%
<b>Total 11.17 · TOTAL LIBRARY CHARGES</b>	80.00	0.00	80.00	100.0%
<b>Total 11 · OPERATING FUNDS</b>	415.00	485.00	-70.00	85.6%
<b>11.18 · GRANTS</b>				
11.18.1 · Grants	1,076.00	500.00	576.00	215.2%
<b>Total 11.18 · GRANTS</b>	1,076.00	500.00	576.00	215.2%
<b>46400 · Other Types of Income</b>				
46430 · Miscellaneous Revenue	0.00	4,043.00	-4,043.00	0.0%
<b>Total 46400 · Other Types of Income</b>	0.00	4,043.00	-4,043.00	0.0%
<b>Total Income</b>	1,491.00	5,028.00	-3,537.00	29.7%
<b>Gross Profit</b>	1,491.00	5,028.00	-3,537.00	29.7%
<b>Expense</b>				
<b>12 · OPERATING FUND DISBURSEMENTS</b>				
<b>12.02 · STAFF</b>				
12.02.1 · Director	3,732.50	3,473.75	258.75	107.4%
12.02.4 · Directors Assistant	1,560.00	1,639.25	-79.25	95.2%
12.04 · Payroll Taxes & Insurances	590.19	699.50	-109.31	84.4%
12.02.3 · Bookkeeping	630.00	330.00	300.00	190.9%
12.02.6 · Payroll Accountant	386.90	200.00	186.90	193.5%
<b>Total 12.02 · STAFF</b>	6,899.59	6,342.50	557.09	108.8%
<b>12.06 · PRINT MATERIALS EXPENDITURES</b>				
12.06.2 · Books, Subscriptions, Reference	774.87	330.00	444.87	234.8%
12.06.3 · DVD/Video Games	62.88	80.00	-17.12	78.6%
<b>Total 12.06 · PRINT MATERIALS EXPENDITURES</b>	837.75	410.00	427.75	204.3%
<b>12.16 · BUILDING O&amp;M</b>				
12.16.2 · Utilities				
16.2.1 · National Grid	467.10	500.00	-32.90	93.4%
16.2.2 · National Fuel	181.75	330.00	-148.25	55.1%
16.2.3 · Scio Water	174.48	80.00	94.48	218.1%
16.2.4 · Garbage	54.00	70.00	-16.00	77.1%
<b>Total 12.16.2 · Utilities</b>	877.33	980.00	-102.67	89.5%
<b>Total 12.16 · BUILDING O&amp;M</b>	877.33	980.00	-102.67	89.5%
<b>12.18 · SUPPLIES &amp; EQUIPMENT</b>				
12.18.1 · Supplies	263.17	150.00	113.17	175.4%
12.18.2 · Technology	38.58	70.00	-31.42	55.1%
12.18.3 · Subscriptions	0.00	20.00	-20.00	0.0%
<b>Total 12.18 · SUPPLIES &amp; EQUIPMENT</b>	301.75	240.00	61.75	125.7%
<b>12.19 · TELECOMMUNICATIONS</b>				
12.19.1 · Verizon	96.20	100.00	-3.80	96.2%
12.19.2 · Clear Ivc	5.94	10.00	-4.06	59.4%
12.19.4 · STLS Internet	0.00	100.00	-100.00	0.0%
12.19.5 · Doyle Security	0.00	70.00	-70.00	0.0%
<b>Total 12.19 · TELECOMMUNICATIONS</b>	102.14	280.00	-177.86	36.5%
<b>12.21 · POSTAGE &amp; FREIGHT</b>	0.00	20.00	-20.00	0.0%
12.21.1 · ADVERTISING	0.00	30.00	-30.00	0.0%

**Scio Memorial Library**  
**Profit & Loss Budget vs. Actual**  
 January through February 2024

	Jan - Feb 24	Budget	\$ Over Budget	% of Budget
<b>12.23 · MAINTENANCE</b>				
12.23.1 · General Maintenance	0.00	170.00	-170.00	0.0%
12.23.2 · Grounds Keeping	245.00	250.00	-5.00	98.0%
12.23.3 · Snow Removal	0.00	80.00	-80.00	0.0%
<b>Total 12.23 · MAINTENANCE</b>	245.00	500.00	-255.00	49.0%
<b>12.24 · Other Expenses</b>				
12.24.1 · Fund Raisers	0.00	50.00	-50.00	0.0%
<b>Total 12.24 · Other Expenses</b>	0.00	50.00	-50.00	0.0%
<b>12.26 · STLS Cost Share</b>	2,635.00	3,000.00	-365.00	87.8%
<b>12.27 · PROGRAMS</b>	370.27	330.00	40.27	112.2%
<b>Total 12 · OPERATING FUND DISBURSEMENTS</b>	12,268.83	12,182.50	86.33	100.7%
<b>Total Expense</b>	12,268.83	12,182.50	86.33	100.7%
<b>Net Ordinary Income</b>	-10,777.83	-7,154.50	-3,623.33	150.6%
<b>Net Income</b>	-10,777.83	-7,154.50	-3,623.33	150.6%

## Scio Memorial Library Transactions by Account As of February 29, 2024

Type	Date	Num	Name	Memo	Amount
<b>10000 · Community Bank Ckg-374025</b>					
<b>10010 · Scio Memorial Library Ckg</b>					
Bill Pmt -Check	02/01/2024	5650	Glenn L Smith	Bookkeeping-January	-375.00
Deposit	02/02/2024			Deposit	1,236.00
Transfer	02/02/2024			Allegany County Treasurer	-1,076.00
Check	02/02/2024	ACH	National Grid	Acct# 20610-00004	-246.04
Check	02/05/2024	ach	American Express	Raeanne J Smith 5-01001	-633.68
Check	02/06/2024	ACH	Verizon	Acct# 651-752-877-00001-98 585-593-4816	-47.76
Bill Pmt -Check	02/07/2024	5651	DLFG Services	Customer # 81 snow removal	-245.00
Bill Pmt -Check	02/07/2024	5652	MJ Kelley LLC	Trash Disposal	-27.00
Bill Pmt -Check	02/07/2024	5653	Southern Tier Library System		-2,925.00
Check	02/15/2024	ACH	National Fuel	000578149808	-119.72
General Journal	02/15/2024	Payroll	Complete Payroll	Total Direct Deposit from Payroll Register	-847.58
General Journal	02/15/2024	Payroll	Complete Payroll	200 TOTAL from General Ledger By Item Report	-298.61
General Journal	02/15/2024	Payroll	Complete Payroll	600 TOTAL from General Ledger By Item Report	-55.07
Deposit	02/21/2024			Deposit	125.00
General Journal	02/29/2024	Payroll	Complete Payroll	Total Direct Deposit from Payroll Register	-858.96
General Journal	02/29/2024	Payroll	Complete Payroll	200 TOTAL from General Ledger By Item Report	-298.90
General Journal	02/29/2024	Payroll	Complete Payroll	600 TOTAL from General Ledger By Item Report	-55.07
Total 10010 · Scio Memorial Library Ckg					-6,748.39
Total 10000 · Community Bank Ckg-374025					-6,748.39
<b>TOTAL</b>					<b>-6,748.39</b>