

Scio Memorial Library

Accrual Basis

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Balance Sheet As of January 31, 2025

Jan 31, 25

ASSETS	
Current Assets	
Checking/Savings	
10000 · Community Bank Ckg-374025	
10010 · Scio Memorial Library Ckg	13,449.33
10025 · Grants	4,981.02
10100 · Scio Alumni Association Reserve 683.92	
10150 · Scio Library Capital Rev Fund 20,000.00	
10250 · Scio Library Reserve Fund	12,956.30
10900 · Scio Library Appropriated Fund	10,347.00
Total 10000 · Community Bank Ckg-374025	62,417.57
Total Checking/Savings	62,417.57
Total Current Assets	62,417.57
TOTAL ASSETS	62,417.57
	33.98
	813.98
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	780.00
Total Accounts Payable	780.00
Credit Cards	
23005 · AMEX Amazon Bus Card-5-01001	33.98
Total Credit Cards	
Total Current Liabilities	
	61,603.59
	62,417.57
Total Liabilities	813.98
Equity	
30000 · Opening Balance Equity	49,377.71
32000 · Unrestricted Net Assets	15,381.72
Net Income	-3,155.84
Total Equity	

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TOTAL LIABILITIES & EQUITY

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Profit & Loss Budget vs. Actual

January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
11 · OPERATING FUNDS				
11.02 · TOTAL LOCAL PUBLIC FUNDS				
11.2.2 · Town Taxes	0.00	9,500.00	-9,500.00	0.0%
11.2.3 · School District	0.00	44,866.00	-44,866.00	0.0%
Total 11.02 · TOTAL LOCAL PUBLIC FUNDS	0.00	54,366.00	-54,366.00	0.0%
11.14 · TOTAL GIFTS & ENDOWMENTS				
11.14.2 · Memorials	0.00	400.00	-400.00	0.0%
11.14.5 · Donations	45.00	500.00	-455.00	9.0%
11.14.6 · LLSA Donation	0.00	1,435.00	-1,435.00	0.0%
Total 11.14 · TOTAL GIFTS & ENDOWMENTS	45.00	2,335.00	-2,290.00	1.9%
11.15 · TOTAL FUND RAISING	0.00	2,000.00	-2,000.00	0.0%
11.17 · TOTAL LIBRARY CHARGES				
11.17.1 · Copies	0.00	50.00	-50.00	0.0%
11.17.2 · Fines	10.89	0.00	10.89	100.0%
Total 11.17 · TOTAL LIBRARY CHARGES	10.89	50.00	-39.11	21.8%
Total 11 · OPERATING FUNDS	55.89	58,751.00	-58,695.11	0.1%
11.50 · Interest Income	0.00	10.00	-10.00	0.0%
46400 · Other Types of Income				
46430 · Miscellaneous Revenue	0.00	1,360.00	-1,360.00	0.0%
Total 46400 · Other Types of Income				

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Total Income	55.89	60,121.00	-60,065.11	0.1%
Expense				
12 · GENERAL FUND DISBURSEMENTS				
12.02 · STAFF				
12.02.1 · Director	2,286.00	21,601.00	-19,315.00	10.6%
12.02.4 · Directors Assistant	821.50	10,334.00	-9,512.50	7.9%
12.03.1 · Simple IRA	-46.44	959.00	-1,005.44	-4.8%
12.03.2 · Payroll Tax	283.85	2,555.00	-2,271.15	11.1%
12.03.3 · Payroll Insurance	0.00	600.00	-600.00	0.0%
12.02.3 · Bookkeeping	450.00	2,000.00	-1,550.00	22.5%
12.02.6 · Payroll Accountant	334.77	1,500.00	-1,165.23	22.3%
12.05.2 · Conference, Convention, Meeting	0.00	300.00	-300.00	0.0%
Total 12.02 · STAFF	4,129.68	39,849.00	-35,719.32	10.4%
12.06 · PRINT MATERIALS EXPENDITURES				
12.06.2 · Books, Subscriptions, Reference	0.00	2,812.00	-2,812.00	0.0%
12.06.3 · DVD/Video Games	0.00	200.00	-200.00	0.0%
Total 12.06 · PRINT MATERIALS EXPENDITURES	0.00	3,012.00	-3,012.00	0.0%
12.16 · BUILDING O&M				
12.16.1 · Property Insurance	0.00	3,000.00	-3,000.00	0.0%
12.16.2 · Utilities				
16.2.1 · National Grid	187.76	3,000.00	-2,812.24	6.3%
16.2.2 · National Fuel	88.18	1,500.00	-1,411.82	5.9%
16.2.3 · Scio Water	47.17	500.00	-452.83	9.4%
16.2.4 · Garbage	360.00	400.00	-40.00	90.0%
Total 12.16.2 · Utilities	683.11	5,400.00	-4,716.89	12.7%
Total 12.16 · BUILDING O&M	683.11	8,400.00	-7,716.89	8.1%
12.18 · SUPPLIES & EQUIPMENT				
12.18.1 · Supplies	0.00	900.00	-900.00	0.0%
12.18.2 · Technology	0.00	665.00	-665.00	0.0%
	0.00	1,360.00	-1,360.00	0.0%

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Profit & Loss Budget vs. Actual

January through December 2025

12.18.3 · Subscriptions				
Total 12.18 · SUPPLIES & EQUIPMENT	0.00	1,685.00	-1,685.00	0.0%
12.19 · TELECOMMUNICATIONS				
12.19.1 · Verizon	50.96	600.00	-549.04	8.5%
12.19.2 · Clear Ive	0.00	75.00	-75.00	0.0%
12.19.4 · STLS Internet	0.00	600.00	-600.00	0.0%
12.19.5 · Doyle Security	0.00	450.00	-450.00	0.0%
Total 12.19 · TELECOMMUNICATIONS	50.96	1,725.00	-1,674.04	3.0%
12.21 · POSTAGE & FREIGHT	0.00	150.00	-150.00	0.0%
12.21.1 · ADVERTISING	0.00	100.00	-100.00	0.0%
12.23 · MAINTENANCE				
12.23.1 · General Maintenance	0.00	550.00	-550.00	0.0%
12.23.2 · Grounds Keeping	330.00	2,000.00	-1,670.00	16.5%

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Accrual Basis

Total 12.23 · MAINTENANCE	330.00	2,550.00	-2,220.00	12.9%
12.24 · Other Expenses				
12.24.1 · Fund Raisers	0.00	1,000.00	-1,000.00	0.0%
Total 12.24 · Other Expenses	0.00	1,000.00	-1,000.00	0.0%
12.25 · DIRECTOR AND OFFICER INSURANCE	0.00	500.00	-500.00	0.0%
12.26 · STLS Cost Share	2,984.00	2,650.00	334.00	112.6%
12.27 · PROGRAMS-GF	15.00	1,500.00	-1,485.00	1.0%
	0.00	120.00	-120.00	0.0%
	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Total 12 · GENERAL FUND DISBURSEMENTS	8,192.75	63,121.00	-54,928.25	13.0%
Total Expense	8,192.75	63,121.00	-54,928.25	13.0%
Net Ordinary Income	-8,136.86	-3,000.00	-5,136.86	271.2%
Other Income/Expense				
Other Income				
11.18 · GRANT INCOME				
11.18.1 · Grant Income	5,000.00	3,000.00	2,000.00	166.7%
Total 11.18 · GRANT INCOME				
Total Other Income	5,000.00	3,000.00	2,000.00	166.7%
Other Expense				
70 · GRANT DISBURSEMENTS				
70.15 · Books, Subs, Ref-Grants	18.98	0.00	18.98	100.0%
Total 70 · GRANT DISBURSEMENTS	5,000.00	3,000.00	2,000.00	166.7%
Total Other Expense	18.98	0.00	18.98	100.0%
Net Other Income	4,981.02	3,000.00	1,981.02	166.0%
Net Income	-3,155.84	0.00	-3,155.84	100.0%

Accrual Basis

Scio Memorial Library GF

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Receipts

January 2025

Type	Date	Num	Name	Memo	Account	Amount
Jan 25						
Sales Receipt	01/03/2025	224	Richard & Kathleen Hollis	Donations	11.14.5 · Donations	15.00
Sales Receipt	01/03/2025	225	Southern Tier Library Sys...	Late fees erroneously paid t...	11.17.2 · Fines	10.89
Sales Receipt	01/17/2025	226	Richard F Culbert	Donations	11.14.5 · Donations	30.00
Jan 25						<u>55.89</u>

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GF Expenses

January 2025

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Accrual Basis

Type	Date	Num	Name	Memo	Account	Amount
Jan 25						
Bill	01/01/2025	2025	MJ Kelley LLC	Trash Disposal for all of 2025	16.2.4 · Garbage	324.00
Bill	01/01/2025	199.18...	Corrine Glass, Collector	TAX MAP NO. 026600 199.18-3-81, 3980 Main St-.54 acres	16.2.3 · Scio Water	44.90
Bill	01/01/2025	199.18...	Corrine Glass, Collector	TAX MAP NO. 026600 199.18-3-83, 3980 Main St-.50 acres	16.2.3 · Scio Water	2.27
General Journal	01/02/2025	Payroll	Diana M Depner	Gross Pay from Payroll Register	12.02.4 · Directors Assistant	310.00
General Journal	01/02/2025	Payroll	Raeanne J Smith	Gross Pay from Payroll Register	12.02.1 · Director	720.00
General Journal	01/02/2025	Payroll	Complete Payroll	225 TOTAL from General Ledger By Item Report	12.03.2 · Payroll Tax	-6.39
General Journal	01/02/2025	Payroll	Complete Payroll	553 TOTAL from General Ledger By Item Report	12.03.2 · Payroll Tax	100.43
General Journal	01/02/2025	Payroll	Complete Payroll	600 TOTAL from General Ledger By Item Report	12.02.6 · Payroll Accountant	58.33
Check	01/02/2025	ACH	National Grid	Acct# 20610-00004	16.2.1 · National Grid	187.76
Check	01/06/2025	ACH	Verizon	Acct# 651-752-877-00001-98 585-593-4816	12.19.1 · Verizon	50.96
Bill	01/08/2025	4804	Southern Tier Library System	ILS cost share contributions (workflows, STARCat & BlueCl...	12.26 · STLS Cost Share	2,688.00
Bill	01/08/2025	4804	Southern Tier Library System	Digital library contribution (Overdrive, eBooks & Downloadab...	12.26 · STLS Cost Share	296.00
Check	01/10/2025	ACH	National Fuel	000578149808	16.2.2 · National Fuel	88.18
Credit Card Charge	01/16/2025		Crosby Mart	prize for program	12.27 · PROGRAMS-GF	15.00
General Journal	01/16/2025	Payroll	Diana M Depner	Gross Pay from Payroll Register	12.02.4 · Directors Assistant	217.00
General Journal	01/16/2025	Payroll	Raeanne J Smith	Gross Pay from Payroll Register	12.02.1 · Director	792.00
General Journal	01/16/2025	Payroll	Complete Payroll	225 TOTAL from General Ledger By Item Report	12.03.2 · Payroll Tax	-6.20
General Journal	01/16/2025	Payroll	Complete Payroll	553 TOTAL from General Ledger By Item Report	12.03.2 · Payroll Tax	98.36
General Journal	01/16/2025	Payroll	Complete Payroll	600 TOTAL from General Ledger By Item Report	12.02.6 · Payroll Accountant	220.70
Bill	01/20/2025	034905	MJ Kelley LLC	Trash Disposal for all of 2025-price increase difference	16.2.4 · Garbage	36.00
General Journal	01/30/2025	Payroll	Diana M Depner	Gross Pay from Payroll Register	12.02.4 · Directors Assistant	294.50
General Journal	01/30/2025	Payroll	Raeanne J Smith	Gross Pay from Payroll Register	12.02.1 · Director	774.00
General Journal	01/30/2025	Payroll	Complete Payroll	225 TOTAL from General Ledger By Item Report	12.03.2 · Payroll Tax	-6.54
General Journal	01/30/2025	Payroll	Complete Payroll	553 TOTAL from General Ledger By Item Report	12.03.2 · Payroll Tax	104.19

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General Journal	01/30/2025	Payroll	Complete Payroll	600 TOTAL from General Ledger By Item Report	12.02.6 · Payroll Accountant	55.74
General Journal	01/30/2025	Payroll	Complete Payroll	TOTAL from General Ledger By Item Report	12.03.1 · Simple IRA	-46.44
Bill	01/31/2025	January	Glenn L Smith	Bookkeeping-January	12.02.3 · Bookkeeping	450.00
Bill	01/31/2025	2563	DLFG Services	blower/salting	12.23.2 · Grounds Keeping	330.00
						<u>8,192.75</u>
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Grant Receipts

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Type	Date	Num	Name	Memo	Account	Amount
Jan 25						
Sales Receipt	01/02/2025	223	John Henry Eldred, Jr Foundation	Collection Dev & Supp for Childrens Library Materials	11.18.1 · Grant Income	5,000.00
Jan 25						<u>5,000.00</u>

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Scio Memorial Library
Grant Expenses
January 2025

Type	Date	Num	Name	Memo	Account	Amount
Jan 25						
Credit Card Charge	01/15/2025		Ingram Library Services	books	70.15 · Books, Subs, Ref-Grants	<u>18.98</u>
Jan 25						<u><u>18.98</u></u>

