Scio Memorial Library
Board Meeting Minutes
January16th, 2025

Present: Carol Bush   Deb Root   Excused: Donna Emrick
Linda Clayson   Belinda Thompson   Carole Wells
Carolyn Miller   Raeanne Smith, Director

Call to Order and Preliminaries

This rescheduled, reorganizational meeting was called to order at 5:00 p.m. by Deb and the pledge of allegiance recited. The minutes of the December board meeting were approved* upon motion by Carol, seconded by Linda. All were in favor. Correspondence consisted of the thank you notes for donations to our fall fundraiser and others which have been sent.

All board officers from 2024 consented to renewal of their terms for 2025. The secretary moved that the slate of President, Deb Root; Vice President, Carol Bush, Secretary, Carolyn Miller; and Treasurer, Carole Wells be considered, and there being no objection, she agreed to cast one ballot for their election. The motion was approved by common consent.

The treasurer's report was reviewed and accepted upon motion by Linda, seconded by Carolyn with all in favor. The bill schedule was approved upon motion by Carol, seconded by Belinda, with all in favor. There were no suggested changes in the 2025 budget adopted in October; it was noted, however, that while donations were less than anticipated in 2024, grants for 2025 already exceed the amount the new budget anticipated.

Director's Report

The annual report has been completed except for the figures which have to be generated by STLS, and it was reviewed by the board. Carolyn moved its approval, which motion was seconded by Belinda, and not only were all in favor, but all thanked Raeanne for her promptness and attention to detail. The board was very impressed by the significant increase in library traffic and the participation in an increased number and variety of programs.

The director has given her attention to making the website ADA compliant. She was glad to report acceptance of the John Henry grant which will be used for loadable programs in kits and juvenile books. Also in her report was the success of the NFL picks contest which had some 200 participants and reached another segment of our audience.

New Business

An omnibus motion was made by Belinda as follows:

The 2025 meeting schedule shall include the following dates, all being the second Thursday of each month at 11:00 a.m.: February 13th, March 13th, April 10th, May 8th, June 12th, July 10th, August 14th, September 11th, October 9th, November 13th, and December 11th.

The official newspaper shall be the Wellsville Sun.

The library director shall be authorized to certify payrolls.

The library Director shall be authorized to make grant applications.

The Library Director shall be authorized to certify payments.

The official bank shall be the Community Bank, N.A.

The president and the treasurer shall be authorized as signatories for all checks.

Payment of utility bills, payroll, payroll taxes and payroll deductions shall be authorized to be made between board meetings including by automatic deduction and on line payment with approval to be deferred to the next board meeting.

The business mileage reimbursement rate shall be set at 70 cents per mile.

The motion was seconded by Carolyn, and all were in favor.

There being no further business, the meeting was adjourned upon appropriate motion by Belinda, seconded by Carol, and all put on their coats, scarves and mittens.

Respectfully submitted,

Carolyn J. Miller, Secretary

*presumably by legerdemain