

Scio Memorial Library
Board Meeting Minutes
July 10th. 2025

Present: Carol Bush
Linda Clayson
Belinda Thompson
Carolyn Miller
Raeanne Smith, Director

Excused: Carole Wells
Donna Emrick
Deb Root

Call to Order and Preliminaries

The meeting was called to order by Carol at 11:10 a.m. Following the pledge of allegiance, a motion was made by Linda to approve the minutes of the June meeting. The motion was seconded by Belinda with all in favor. Correspondence was received from thankful members of the Book Group.

The financial report was accepted upon motion by Linda, seconded by Carolyn, with all in favor. The bill schedule was approved upon motion by Belinda, seconded by Carolyn. All were in favor.

Director's Report

Raeanne expanded upon her written report and favorable comments were exchanged. The Summer Program both at the school and in the library is "rarin' to go". The "old" books that have been researched for value shall be in a soft sell mode for anyone interested. Publicity and a more serious sales plan will follow.

Old and New Business

Discussion of the Personnel Policy previously presented for a first reading was further discussed and tweaked. With minor revisions, the policy was presented as a second reading to be voted upon at the next board meeting.

The following forms and agreements were presented for approval:

Building Use Form
Disclosure of Interest Form
Employment Application Form
Evaluation Form
Key Holder Agreement: Permanent & Temporary
Library Card Registration Form
Photo Release Form
Request for Reconsideration of Library Materials Form
Oath of Office Form
Sexual Harassment Complaint Form

Upon motion by Belinda, seconded by Carolyn the forms were adopted with all in favor.

Raeanne will advertise for a contractor to deal with the repair of the south border fence.

There being no further business, the meeting was adjourned at 12:48 p.m. upon appropriate motion. Unless necessary, the August board meeting is cancelled.

Respectfully submitted,

Carolyn J. Miller, Secretary