

Scio Memorial Library  
Board Meeting Minutes  
January 8<sup>th</sup>, 2026

Present: Carol Bush                      Deb Root                      Cori Scutt Carlin  
            Belinda Thompson              Linda Clayson  
            Carolyn Miller                  Raeanne Smith, Director  
            Ethen Marble, Guest

Excused: Donna Emrick

The meeting was called to order by Deb at 11:00 a.m. and the pledge of allegiance was recited. Ethan Marble was welcomed to the meeting and was thanked for work he will be doing to replace and repair parts of the book shelving. The minutes of the December meeting were approved, with a correction of the spelling of a name, upon the motion of Belinda, seconded by Carol, with all in favor. Correspondence in the form of donations was shared.

The treasurer's report for the end of the month and the end of the year was reviewed. It was noted that the budget had been so carefully adhered to by our director that the reserve was untouched. Her success in obtaining grant funding has made that possible. Carol moved acceptance of the report, which was seconded by Linda with all in favor. The bill schedule was reviewed and approved upon motion by Linda, seconded by Belinda. All were in favor.

The director's report included the hiring of Carrie Jefferds as librarian, the popularity of the photography screen for family pictures, and the quandary in which the state library has placed all libraries due to their annual report format or more accurately the lack thereof, but on which form we'll be able to show over 2,000 participants in Scio Memorial Library programs in 2025. New hours went into effect on the first of the month, specifically Tuesdays from noon to 7:00, Thursdays from noon to 8:00 and Saturdays from 10:00 to 3:00.

Old Business included the old story of the old books, the no-show of the electrical contractor, and the old rigamorole to obtain the signatures needed by the bank.

Deb indicated she would like to schedule a special session to develop a current strategic plan.

An omnibus motion was made by Carol to make the following designations and authorizations for 2026:

Designation of the official newspaper, the Wellsville Sun;

Authorization for the Library Director to certify payroll

Authorization for the Library Director of make grant applications

Authorization for the Library Director to Certify Payments

Designation of official Bank, Community Bank, NA

Authorization for signatories on checks to be board President, board Treasurer and a Voting Member.

Authorization to pay between board meetings utility bills, payroll, payroll taxes and payroll deductions

Authorization for online payments and automatic payments and

Authorization of the business mileage reimbursement rate of 72.5 cents per mile. The motion was seconded by Belinda with all in favor. Each board member signed the annual oath of office.

The meeting was thereafter adjourned at 11:35 a.m. upon motion by Linda, seconded by Belinda, with all in favor.

Respectfully submitted,  
Carolyn J. Miller, Secretary