

Directors Report September 15,2022

- 1) Monthly Stats August: Holds in Starcat 49, Circulation 235, Items added 135, Discards: 721
- 2) 8/25/22 I started the process with Canva to become a registered non-profit so we will no longer have to pay for the service. We should have a decision from them in 7 to 10 days.
- 3) I have reached out to N. Ramsey concerning tech work for the library. I'm waiting to hear back. **As of 9/13/22 I have not heard back**
- 4) GoToSupport has been cancelled and \$144.00 is going to be refunded.
- 5) I was able to access the Amazon account and cancelled multiple magazine subscriptions any refunds will be known in a few days. Also, our tax-exempt information is being added to our account. **Mother Earth \$11.33, Discover \$19.97**
- 6) Amazon Business prime is an option for next year. This would be a great subscription to have, when needed to make quick purchases for the building. The cost is \$179.00 a year.
- 7) Canva has been cancelled and we have been approved for the free nonprofit account.
- 8) Ingram worked with me to get our account up and running for future purchases with state discounted rates for books. I'm ready to order
- 9) Brodart and The Library store accounts have all been updated as well and now have our tax-exempt information on file. We paid tax on our orders of stickers.
- 10) Tax cap with the New York State Comptroller has also been updated and we are ready to file.
- 11) I have worked with Brain from STLS to put together the fiber connection for this meeting.
- 12) More company id's and passwords have all been updated and accounts are on file.
- 13) I also applied for two grants one grant for \$1,000.00 and the other for \$500.00. These grants would work on large print collection development and diverse collection development.
- 14) Library Collections that are being worked on are easy reader, juv fic, and young adult: we are still stickering and inputting these into the system
- 15) Library Collections that are complete are DVD, Audio books and Large-print.