

Scio Memorial Library

Minutes

July 28th, 2022

The concerns of a library board of trustees are:
*Finance *Policy *Planning *Personnel *Advocacy

Present: Deb Root
Carol Bush
Carolyn Miller
Belinda Thompson
Raeanne Smith
Linda Clayson (present by phone at 11:20 a.m.)

Excused: Carole Wells

The meeting was called to order by Deb at 11:15 a.m. Following the Pledge of Allegiance, the minutes of the previous meeting were approved upon motion by Carol, seconded by Deb, with all in favor. Correspondence included a note from Sue Moyer and a letter from Diana Hilliard concerning our holding of funds from the Scio Alumni organization to which the secretary had previously responded informally. Deb thereafter moved acceptance of the treasurer's report. A few questions were aired, with acknowledgment that budget adjustments will be called for in the future. The motion was seconded by Carol, with all in favor. The bill schedule was approved upon motion by Deb, seconded by Linda with all in favor.

The first formal report from Raeanne Smith, who has accepted the position of Acting Director offered her by the board members unanimously, was received. It is also noted that a Scio resident has begun work with our library through the county's summer youth employment program. Belinda was thanked for her outstanding dedication and diligence in the transition to a new director. The board members responded to Raeanne's questions, most of which could be answered in a positive manner. Information was shared concerning the technology grant through Southern Tier West. A formal employment contract will be worked out before the next meeting.

After brief discussion, it was moved by Carol, seconded by Deb that Austin Security be authorized to provide Raeanne Smith with two more sets of keys to the two doors of each entrance. All were in favor. Holders of keys will continue to sign the keyholder agreement in the folder for that purpose.

An update on the Saputo donation was shared, along with the prospective donation of a piano keyboard. New board members will be asked to attend our September meeting if they are willing to serve.

The next meeting will be held on Thursday, August 18th at 11:00 a.m., with the regular board meeting date to be changed to the third Thursday of each month.

There being no further business, the meeting was adjourned at 1:26 p.m.

Respectfully submitted,

Carolyn Miller, Secretary