

Scio Memorial Library

Minutes

October 20<sup>th</sup>, 2022

The concerns of a library board of trustees are:

\*Finance \*Policy \*Planning \*Personnel \*Advocacy

Present: Carole Wells (by phone)

Carol Bush

Donna Emrick

Absent: Linda Clayson (excused)

Deb Root\*

Carolyn Miller

Carole Aldrich

Raeanne Smith

Belinda Thompson

The pledge was recited and the meeting was called to order by Carol at 11:05 a.m. The minutes of the September meeting were approved upon motion by Carole A., seconded by Donna, with all in favor. It was agreed that some routine housekeeping details such as establishment of term ending years and oaths of office for the new and continuing board members will be taken care of at the November meeting and the re-organizational meeting. Correspondence was shared with the board by the director. \*Deb joined the meeting at 11:20 a.m.

The treasurer's report was presented and accepted upon motion by Deb, seconded by Carol, with all in favor. The bill schedule was approved by Carolyn, seconded by Carol, with all in favor.

The director's report was presented, and accepted upon motion by Carol, seconded by Carole A. with all in favor. There was discussion about potential grants and the duties of the Town Historian.

Upon motion by Carol, seconded by Carole A., it was agreed by all to cancel the rider to our insurance that provided coverage for personal automobiles on library business.

There was discussion about the holiday open house to coordinate with the visit from Santa and Lions tree-lighting, and other upcoming activities.

A separate meeting seemed advisable to discuss the 2023 budget, and the date of October 25<sup>th</sup> at 3:00 p.m. was set.

Upon motion by Carol, seconded by Carolyn it was confirmed that we will retain both the Community Bank credit card and the Amazon credit card with the Amazon card primary. All were in favor.

Raeanne was congratulated for receiving the Sustainable Practices award at the recent STLS annual meeting.

The next regular board meeting is scheduled for Thursday, November 17<sup>th</sup> at 9:30 a.m.

There being no further business, the meeting was adjourned at 12:55 p.m.

Respectfully submitted,

Carolyn Miller, Secretary