Directors Report October 12,2023

1) Monthly Stats August: Circulation 190, Items added 80, Discards: 11
2) We had 5 candidates apply for the librarian position; 4 candidates interviewed. Thank you to the board members for coming in to discuss the candidates and helping to make the selection.
3) The new employee Julie came in on Friday 10/6 to train for her first shift on 10/11
4) Two more totes of paper have been discarded.
5) I have put together fall and winter programs. These programs have also been listed in the Scio Central School Newsletter.
6) The building has been shampooed and new guts in the toilet have been changed.
7) We received the Manley grant in the amount of $1,900.00 for a new staff laptop, phones, conference tables and chairs. All purchases have been made in the amount of $1,894.32. The new laptop is set up and is amazing.
8) Complete 2023 grant update:

STLS ARPA Grant	$1,746.36	
Allegany County Youth Bureau Amount Unknown Summer Program		Pending
Foundation for Southern Tier Libraries	$1,450.00	
Pilcrow Foundation	$800.00	
Pilcrow Foundation Additional Donation	$796.36	
Arts Council Wyoming County	$1,330.00	
Allegany County Area Foundation	$700.00	
Moogan Foundation	$250.00	
Manley Foundation	$1,900.00	
Total	**$8,972.72**	

9) Currently I am working on rearranging the youth section in the library to become a hangout space that will be more inviting to the youth in the area so we can start after school programs.
10) Over the past few weeks STLS has rolled out MS365 and all the accompanying apps for each employee of the libraries. This includes using outlook for our emails and teams as a means of communication. I have gotten everything ready on our end.
11) There have been massive updates done to all the patron and staff computers. These were worked on over the weekend of 10/6 and are ready to go 10/10.
12) Any additional thoughts?