Scio Memorial Library
Board Meeting Minutes
June 12th,2025

Present: Carol Bush, Donna Emrick, Linda Clayson, Belinda Thompson, Deb Root, Carolyn Miller, Raeanne Smith, Director

Excused: Carole Wells

Call to Order and Preliminaries

The meeting was called to order by Deb at 11:00 a.m. Following the pledge of allegiance, a motion was made by Carol to approve the minutes of the May meeting. The motion was seconded by Donna with all in favor. Correspondence was received thanking us for our association by Complete Payroll and from Backyard Barnyard giving us a pass to tour their grounds available for check out.

The financial report was accepted upon motion by Linda seconded by Donna, with all in favor. The bill schedule was approved upon motion by Deb, seconded by Belinda. All were in favor.

Director's Report

Raeanne expanded upon her written report and favorable comments were exchanged. Preparation and planning for a variety of summer activities including those which will enhance the summer program at Scio Central School were described.

Old and New Business

The By-Laws and the following policies having been read and discussed previously appeared on the agenda for a second reading: Law Enforcement Policy, Records Access Policy, Social Media Policy template, Website policy, Code of Conduct, Confidentiality of Circulation Record Policy and Disaster Plan. Carol moved adoption of all, which motion was seconded by Belinda. All were in favor.

A draft of the Personnel Policy was presented for a first reading. Discussion ensued regarding several details and clarification of a bereavement policy. Adoption of several forms was deferred.

There being no further business, the meeting was adjourned at 12:55 p.m. upon appropriate motion.

Respectfully submitted,

Carolyn J. Miller, Secretary